Meeting called to order by President Sam Scaffo, Commissioners in attendance; Tom Calvanese, Brett Webb, David Bassett & Gary Anderson not present. Port Manager Steve Courtier took minutes.

**Unlisted Items:** Commissioners – None. Staff – Port Manager SC requested Executive Session under ORS 192.660(1)(a) Personnel.

**Public Comment:** Chris Gedrose from Crow Clay & Associates, INC requested an update on the ports Cannery Redevelopment project.

**Approval of Minutes:** DB motioned to approve the March 21st, 2017 Regular Board Meeting minutes. TC seconded. Motion passed, unanimous.

**Managers Report:** SC referred commissioners to manager’s report. He also updated the commission on the increased health insurance costs, DSL land procurement, the Port’s new fuel vendor, and an emergency action plan for the Cascadia Subduction Event.

**Old Business:**
A) Resolution 2017-2; Dockage & Lifting fee increase. BW motions to approve Resolution 2017-2. GA seconded; discussion. Motion passed; BW, GA & DB – Yes; SS & TC – No. 
B) Job Description/Project Coordinator. BW motioned to approve and advertise the project coordinator position with amendments, DB seconded; discussion. Motion passed, TC, BW, SS, & DB – Yes; GA – No. 
C) Resolution 2017-3; Letter of support for continued funding for the U. S. Coast Guard. DB motioned to approve Resolution 2017-3, TC seconded; discussion. Motion passed, unanimous.

**New Business:**
A) Collaborative Fisheries Associates LLC (CFA) contract update. BW motioned to approve the CFA contract with minor revisions by the PM as discussed. TC seconded; discussion. SS mentioned the three receivables the Port should receive with this contract are a market analysis, valued engineering, and a financial pro-forma. Chris Gedrose offered insight on what to expect from this contract and offered his assistance in working with CFA. Motion passed. BW, TC, SS, & DB – Yes; GA – No. 
B) Budget Calendar Reminder. Port manager reminded the commission of the May 22nd, 2017 Budget Committee meeting.

**Meeting Reports** – SS & SC traveled to the Capitol to work with David Brock Smith on House Bill 3150.

**Finances:**
A) 2015-2016 Audit update. Office Manager addressed commission that an extension has been granted by the State to finish up our 2015-2016 audit and our new timeline for completion is the end of April. 
B) Grant Update – Office Manager addressed
the commission on the status of our Financial Feasibility, Value Engineering, and Operating Pro-Forma grant.

2050  Recess

2100  Return from Recess

2100  **Executive Session:** ORS 192.660(1)a Personnel.

2121  Out of Executive Session

2122  **Future Agenda Items:**
1) Dredging Costs
2) Update Resolutions
3) Add Ed Backus from CFA on Agenda
4) Review Contract with CFA and make adjustments

2123  **Meeting Adjourned.**