1801 Meeting called to order by President Tom Calvanese, Commissioners in attendance; David Bassett, Sam Scaffo & Gary Anderson. BW not present. Steve Courtier took minutes.

1802 **Unlisted Items:** Commissioners – None; Staff – PM requested banking status review under Old Business Item B.

1803 **Public Comment:** None

1803 **Approval of Minutes:** SS motioned to approve the November 21st, 2017 Regular Board Meeting minutes. DB seconded, discussion, motion passed, unanimous.

1805 **Managers Report** - PM reviewed notes concerning 25Ton crane hydraulics and winch repair. Discussion arose concerning the pilings on the high dock and corrective actions.

1812 **New Business: A.)** 2016-2017 Audit. Connie Huntsman, CPA, P.C. reviewed with the commission the Port of Port Orford 2016-2017 financial audit. Several corrective actions were recommended by the Port’s auditor. GA motions to have PM proceed with plan of action as proposed by Connie Huntsman. DB seconded based on recommendation by auditor, discussion, motion passed, unanimous.

1940 Recess

1955 Return from Recess


2040 **Meeting Reports** – Nothing to report

2040 **Finances:** Financial Reports reviewed.

2041 SS motioned to have CJ Huntsman, CPA, P.C. perform duties as contracted. GA seconded, discussion, motion passed, unanimous.

2042 **Executive Session** - None

2043 **Future Agenda Items:**

   1) Meeting and Update with Anne Donnelly

2045 Meeting Adjourned.