MINUTES OF THE REGULAR BOARD MEETING
MARCH 20TH, 2018

Meeting called to order by President Tom Calvanese, Commissioners in attendance; David Bassett & Sam Scaffo. Brett Webb & Gary Anderson not present. Steve Courtier took minutes.

**Unlisted Items:** Commission - SS requested GA be placed on speaker phone for the EZ discussion. Staff - SC requested a discussion on fisherman’s hoist fees be added under New Business item A. SC requested executive session for tenant lease discussion.

**Public Comment:** Shannon Souza introduced herself as a citizen running for office, House district 1.

**Approval of Minutes:** DB motioned to approve the February 20th, 2018 Regular Board Meeting minutes with amendments. SS seconded, discussion, motion passed, unanimous. DB motioned to approve the March 6th Special Board Meeting minutes with amendments. SS seconded, discussion, motion passed, unanimous.

**Managers Report** - Commission reviewed PM’s report.

**Old Business:** A) Enterprise Zone, Tracy Loomis and Shaun Gibbs. TL discussed information related to the Curry Enterprise Zone and read a letter from Rep. David Brock Smith and his support for it. Shaun Gibbs from SCDC briefly discussed the consent resolution and how it could potentially help North Curry County. SS requested information on how the specific areas for the EZ were determined. In addition, he requested a more detailed map that showed the specific locations being proposed for the EZ. B) Records Management Policy. SC gave brief description on the State mandated records management policy. DB motioned to have the port manager become the port’s records management officer. SS seconded, discussion, motion passed, unanimous.

**New Business:** A) Fisherman’s Hoist – SC requested clarification on policy and rates. Due to lack of commissioners, subject will be discussed and next board meeting. Further research by the PM will be conducted to identify a set policy and rate system.

**Meeting Reports** – **SBM** on March 6th, 2018. TC met with Jim Lewis (facilities manager for Hatfield Marine) to discuss sea water systems.

**Finances:** - PM reviewed port finances.

DB wanted to review Eric Oberbeck’s proposal for scaling the rock cliff above the port’s electric room. Topic will be discussed and next SBM.

**Recess**
1931 Return from recess.

1931 Executive Session – Tenant rental agreements.

1950 Out of executive session.

2004 Future Agenda Items:
   1) County Enterprise Zone
   2) State Mandated Record Archive Implementation.
   3) Fisherman’s Hoist (product hoist) policy review.
   4) New lease for food truck on port property.

1954 Meeting Adjourned.