1. **Call to Order** by Commission Chair, Brett Webb at 6:02 p.m.

   a. **Roll Call:**
      Commissioner Webb, Commissioner Calvanese, Commissioner Ashdown, Commissioner Thompson, Commissioner Bassett, Port Manager, Pat Cox.

      Sub-Committee: Rick Fox, Budget Committee and Insurance Specialist

   b. **Modifications or additions to the agenda:** None

2. **Unlisted Items**
   a. **Commissioners:** None
   b. **Staff:** Pat Cox mentioned the need for signatures on banking information. Will discuss the managers’ report.

3. **Public Comment:** None

4. **Approval of Minutes**
   **Budget Committee Meeting April 20, 2020:**
   Commissioner Ashdown motioned to approve; Commissioner Thompson seconded. Request by Commissioner Thompson to add a sentence indicating that prior to the discussion of the budget document, discrepancies were found, and corrections were made. Commissioner Ashdown motioned to amend his original motion to approve with mentioned changes. Commissioner Webb seconded. No further discussion vote to approve was unanimous.

   **Regular Board Meeting, April 21, 2020:**
   Commissioner Chair, Brett Webb moved to approve. Commissioner Ashdown seconded. No further discussion. Vote to approve was unanimous.

   **Budget Committee Meeting, May 4, 2020:**
   Commissioner Ashdown motioned to approve, Commissioner Calvanese seconded. Commissioner Thompson requested that the wording from the Budget Meeting on April 20th pertaining to discrepancies in the budget documents be included in the May 4th minutes. Commissioner Ashdown amended his motion to approve with stated corrections. Commissioner Calvanese seconded. No further discussion. Vote to approve was unanimous.

5. **Managers Report given by Port Manager, Pat Cox**
   Discussed the sewer pump station project, completed on Friday, May 15th. There have been issues with the ice machine, but it was up and running by Friday, May 15th. The floating dock has been pulled up and currently waiting for the parts to be fabricated. Estimated completion date is dependent on how quickly the necessary parts will be fabricated but it looks like mid to late June. There was some discussion regarding new ice machine needs.
Redevelopment Project Chair, Commissioner Calvanese indicated that he would like to move Item 6, Unfinished business to item number 7 and that Item 7, New Business can move to Item 6. There were no objections.

6. **New Business**  
   a. **CARES Act Fishery Disaster Program Funding availability**  
      Commissioner Calvanese talked about the 16 Million that has been made available to the State of Oregon related to the disaster relief funding. Currently waiting for the State to come up with a plan on how the money will be disbursed.
   
   b. **Update on Health Insurance Package for Port Employees**  
      Rick Fox and Pat Cox have been working together to find affordable health insurance for the Port Employees. Port will pay 50% of the benefits for all full-time employees. Meeting with employees to go over their options will take place. The goal is to complete all the applications by June 10th in order have insurance benefits effective 7/1/20.
   
   c. **Discuss COVID-19 and Draft Policy for Reopening Public Restrooms**  
      to remain closed to the public. South Coast Tours will be allowed a key for any of his clientele to use the restrooms. Pat will discuss with Dave and advise he will be responsible for cleaning and disinfecting the restrooms after use.

   RV Park  
   Remains Closed

   **Griffs**  
   They will be required to comply with the State guidelines. No additional exterior tables. Will put signs on the doors to advise customers that the dock is closed to the public.

   **Staff**  
   Following State recommended guidelines. Office remains closed and the dock is closed to tourists and the public. Pat will have a safety meeting with staff to go over guidelines and expectations.

   - **Correspondence**  
     Pat Cox mentioned that the production company, Eaters wanted permission to film on the dock. They are doing a production on eating seafood. No objections from the Commissioners so will provide permission.

7. **Unfinished Business**  
   a. **Port Orford Seafood Hub Redevelopment Project Workplan** given by Redevelopment Project Chair and Port Commissioner, Tom Calvanese:  
      Discussed the workplan, what it looks like, how it works and how to use it to coordinate actions.

8. **Meeting Reports**: None
9. **Financial Reports**: None

10. **Executive Session**: None

11. **Future Agenda Items**: Pat will add the CARES Act Fishery Disaster Program Funding and Availability to next month’s Board Meeting Agenda.

12. **Adjourned by Commissioner Chair Webb – 9:15 p.m.**