PORT OF PORT ORFORD  
*Regular Board Meeting*  
Tuesday, September 15, 2020 @ 6:00 P.M.  
Remote Meeting via Zoom

1. **Call to Order** by Commission Chair, Aaron Ashdown @ 6:04 p.m.
   a. **Roll Call**: Aaron Ashdown (AA), Tom Calvanese (TC), Brett Webb (BW), Dave Bassett (DB), Leila Thompson (LT).
   b. **Declaration of Potential Conflicts of Interest** – None

2. **Public Comment** – Rick Fox shared Pat doing a great job & volunteered to do an evaluation if asked. (Rick spoke with Commissioners ok before Item 10 – Correspondence)

3. **Approval of Minutes**
   8/11/20 – Special Board Meeting
   Motion to Approve – DB  
   Second – LT  
   Discussion – none  
   Vote: TC – Yes, LT – Yes, DB – Yes, BW – Yes, AA – Yes

   8/18/20 – Regular Board Meeting
   Motion to Approve – LT  
   Second – DB  
   Discussion: Strike BW from Roll Call, Omit slash on Item 5a. A/A to AA  
   Motion to Amend Approval with mentioned changes – LT  
   Seconded-DB  
   Vote: TC – Yes, DB – Yes, LT – Yes, BW – abstained, AA – Yes

   9/1/20 - Special Board Meeting
   Motion to Approve – LT  
   Second – DB  
   Discussion – None  
   Vote: TC – Yes, BW – Yes, DB – Yes, LT – Yes, AA – Yes

4. **Managers’ Report** – AA in Pat Cox (PC) Absence  
   Visit by DeFazio on dock during dredging by the Army Core of Engineers  
   Received rough draft of preliminary engineering report from HOD, sent to Bob Irvine @ PARC  
   Generator Maintenance completed, New QTPod MP4000 fueling station installed, 25T had slipping issues. Hydraulic part on winch replaced. Public Restrooms, South Coast Tours and trailer are being painted. Financials need some manager clarification.

5. **Unfinished Business**
   a. **Project Management Service Contract**  
      Sub-Committee: TC, PC & AA. Recommended entering contract with Sol Coast.
Unfinished business continued –
Motion to accept the recommendation of the Sub-Committee – LT
Second - BW
Discussion: TC indicated the contract should be corrected to read 9/16/20-9/16/21
Amended Motion to Accept with noted date changes – LT
Second – DB
Vote: BW – Yes, DB – Yes, TC – Yes, LT – Yes, AA – Yes

6. New Business
   a. Manager 3-month evaluation
      BW indicated evaluation template is fine
      TC recognized Pats self-evaluation and effort and encouraged it. Suggested everyone turn
         in their evaluation to pat and have him develop a plan that in one year, would be formally
         evaluated.

7. Financials – Mentioned in Item 4, Managers Report

8. Executive Session – None

9. Commissioner Concerns
   AA and TC attended a scenario planning workshop regarding Dungeness Crab in Oregon.

10. Correspondence – None

11. Future Agenda Items
    Next Special Meeting 10/6/20 @ 6:00
    Regular Board Meeting 10/20/20 @ 6:00
    Minute Approval

12. Adjourn – 7:04 p.m.