

PORT OF PORT ORFORD PORT COMMISSION

MINUTES

FOR THE REGULAR MEETING HELD ON
TUESDAY FEBRUARY 18, 2025 @ 6:00 PM

Call to Order (6:03)

Roll Call

a. Commissioner's present in-person:

Rick Fox, President
Clark Kocurek, Vice-President
Aaron Ashdown, Secretary - Treasurer
David Rickel, Commissioner
Brett Webb, Commissioner

Commissioners absent: None

b. Guests present:

Catherine Scobby
Tom Calvanese, Redevelopment Committee Chair
Faith Townsend, Port Communications Intern
Bud Shoemake, Toledo Oregon
Calvin Prinkey - Port Orford resident, commercial fisherman
Carl Prinkey - Port Orford resident, commercial fisherman
Jeff Knapp - Port Orford resident
Phillip Russom - Port Orford resident, commercial fisherman
Wilson Thompson -Port Orford resident, commercial fisherman
Scott Mecum - Port Orford resident, commercial fisherman, fish buyer

2. Declaration of potential conflicts of interest

None noted.

3. Approval of Agenda

4. Public Comment: None.

5. Approval of Consent Agenda

Acceptance of the Finance Report for January 2025:

Commissioner Ashdown requested item 4b, acceptance of Meeting Minutes for the Regular Meeting held on January 21, 2025, moved Discussion, 7f. Commissioner Ashdown made a motion to approve the consent agenda as modified. The motion was seconded by Commissioner Kocurek. The motion passed unanimously.

6. Public Comment : None

7. Action or Discussion/Routine Business

Capital Improvement Priorities were reviewed and discussed with Tom Calvanese. Commissioner Ashdown requested that the priority for temporary offices be removed. Commission Ashdown made a motion to approve the Capital Improvements Priority as amended. Commissioner Webb seconded the motion. The motion passed unanimously.

8. Oral Reports

a. The Annual Budget Schedule begins in February. Commissioner Kocurek made a motion to request the Port staff draft a proposed schedule for the March 18, 2025, commission meeting. Motion seconded by Commissioner Ashdown.

b. Port Manager's Report: Linda Phillips reported on the status of the ITB for Crane Installation as well as the status of USACE scheduling meeting in April. **Commissioner Fox** agreed to attend the meeting. The Oregon Department of Fish and Wildlife (ODFW) has requested data regarding the number of hoist lifts for recreational fishing boats. After a discussion, Commissioner Kucerek made a motion to release the data to the ODF&W without any identifying names or registration numbers. Commissioner Webb seconded the motion. The motion passed unanimously. There will be a free Drill Conductor Course in Port Orford, April 11-12.

c. Transition Committee Report - **Commissioner Kucerek** made a motion to approve the hiring of Catherine Scobby as the Port Administrator. Motion was seconded by **Commissioner Webb**. The motion passed unanimously.

9. Unfinished Business

10. Action or Discussion Items/New Business - None

11. Executive Session - None

12. Commissioner Updates - Commissioner Ashdown reviewed the most current legislative updates.

13. Correspondence - Request from Tom Calvanese for the Oregon Sea Grant. Motion was made by Commissioner Ashdown to approve providing the Oregon Sea Grant a letter of support from the Port of Port Orford. Motion was seconded by Commissioner Webb. The motion passed unanimously.

14. Future Agenda Items - Budget Schedule, Temporary Office Facilities.

15. Public Comment - None

16. Adjournment and Confirmation of Next Regular Meeting: meeting adjourned at 8:05 PM. The next scheduled meeting is Tuesday, March 18, 2025 at 6:00 PM.

Submitted by

Name: Linda Phillips

Date:

Approved by

Name: Richard Fox
Commission President

Date:

President's Signature: _____



Date: _____

3/25/2025