

- vi. Possibility of a deep dive project focused on a micro grid initiative.
- vii. Extension of the economic analysis RFP.

**6. Consent Agenda:**

- a. The consent agenda included financial reports for April 2025 and minutes from the last meeting.
- b. Discussion regarding the budget versus actual sheet, landing fees, ice sales, and fuel sales recording.
- c. Discussion about Starlink internet, duplicate services, and cell phone usage/billing.
- d. Motion to approve the consent agenda was made by Commissioner Kocurek and seconded by Commissioner Ashdown. Passed unanimously.

**7. Unfinished Business:**

- a. Crane installation contract approval: Discussion regarding awarding the contract for the crane installation. Commissioner Ashdown made a motion to award the contract to Bergerson Const. It was seconded by Commissioner Kocurek. Roll call vote: Commissioner Ashdown - Yes, Commissioner Kocurek - Yes, Commissioner Rickel - Yes, Commissioner Fox - Yes, Commissioner Webb - No
  - i. Determined September 30, 2025 was an appropriate date to set for substantial completion of the project.
- b. Army Corps Virtual Meeting: Announcement of the Army Corps virtual meeting on May 28th at 10am regarding long term solution for shoaling issue.
- c. Crane Hoist and Rope Training: Update on the first training session, plans for a second in-person training and creation of a virtual portal. Discussion regarding policy and procedure regarding training requirements and liability.
- d. SDAO Internship Award: Announcement of the SDAO internship award for an ordinance reconciliation project with matching funds of \$3,000.

**8. Action or Discussion Items/New Business:**

- a. Fuel Station Decommissioning: Discussion regarding the bid for fuel station decommissioning, temporary closure vs. complete removal, and the possibility of petroleum-contaminated soil. The decision was postponed until a second bid is received, with a possible special meeting to be held.
- b. Product Hoist: Discussion regarding two bids for product hoists, concerns about design and maintenance, and exploration of alternative out-of-the-box solutions. No decision was made at this time.
- c. Fuel Cube Procurement: Was moved to the already scheduled special meeting on May 27.

**9. Commissioner Updates:**

- a. Commissioner Ashdown: Attended Fishermen's Science Roundtable, Southern Oregon Workforce Investment Board, and the Southern Oregon Housing Coalition.

**10. Public Comment:** Andrew Perry (Port Orford) commented on the length of the rope and hoist class and felt it could be shortened and still be effective.

**11. Executive Session - None**

**12. Adjournment and Confirmation of Next Regular Meeting:** meeting adjourned at 9:14 PM.

The next scheduled meeting is May 27, 2025 at 5:00 PM.

Submitted by

Approved by

Name: Catherine Scobby

Name: Aaron Ashdown  
Commission President

Date: 07/03/2025

President's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*1/21/26*

# PORT OF PORT ORFORD PORT COMMISSION

## MINUTES

FOR THE REGULAR MEETING HELD ON  
TUESDAY May 13, 2025 @ 6:00 PM

Call to Order (6:04 pm)

### 1. Roll Call

#### a. Commissioners present in-person:

Rick Fox, President

Clark Kocurek, Vice-President

Aaron Ashdown, Secretary - Treasurer

David Rickel, Commissioner

Brett Webb, Commissioner

Commissioners absent: None

### 2. Declaration of potential conflicts of interest:

None noted.

3. Approval of Agenda: Item 4c Elakha Alliance presentation is rescheduled for June meeting. Commissioner Ashdown moved to approve the agenda as amended. Commissioner Kocurek seconded the motion. Passed unanimously.

### 4. Public Comment: None

### 5. Oral Reports:

#### a. Administrator's Report - Catherine Scobby reported on various port activities, including:

- i. ASCOM crane delivery - unloading of six containers and storage of crane until construction.
- ii. Meeting with Senator David Brock Smith regarding legislative appropriation, which is moving forward.
- iii. Fuel station decommissioning, product hoist acquisition, and installation.
- iv. Moving to above-ground fuel cubes.
- v. Upcoming RFP for the seawater system and dock road slope stabilization.
- vi. Budget committee meeting on May 27th.
- vii. Presentation at an economic development conference regarding the working waterfront revitalization and seafood hub.
- viii. Acknowledged hard work of everyone involved in unloading cranes and managing logistics.
- ix. Quotation for three fuel cubes from Carson for \$88,000 (equipment cost \$73,000).

#### b. Redevelopment Report - Tom Calvanese, Redevelopment Committee Chair

- i. Discussion at the economic development conference regarding cold storage proximity to a nearby airport and its potential for market opportunities.
- ii. Contact with the person running the Northbend airport about synergy between the seafood hub, cold storage, and the airport.
- iii. Progress of two RFPs.
- iv. Submission of the MARAD grant application, extension of the grant deadline and addition of extra funding.
- v. Energy Technology Initiative Partnership Program (ETIP) project and preparation of a preliminary assessment of the port's energy uses and needs.