

PORT OF PORT ORFORD PORT COMMISSION

BUDGET COMMITTEE MEETING

Minutes

FOR THE BUDGET COMMITTEE MEETING TO BE HELD ON
TUESDAY - June 10 @ 6:00 PM

1. Call to Order - The meeting was called to order at 6:15 pm.

a. Roll Call

Commissioners present in-person:

Clark Kocurek, Vice President

Aaron Ashdown, Commissioner

Brett Webb, Commissioner

Pat Cox, Commissioner

Scott Mecum, Commissioner

Committee Members present in-person:

Catherine Scobby, Port Administrator

Tom Calvanese, Redevelopment Chair

Philip Russum, F/V Crystal Sea

Calvin Prinkley, F/V New Mohay

Wilson Thompson, F/V Fantasy

Jessie Bradley, Port Book keeper

b. Declaration of potential conflicts of interest - none

2. Review of Proposed Budget for Fiscal Year 2025-2026

a. Debt-Free Status: No outstanding debts; no transfers or payments required this year.

b. Capital Outlay:

i. \$30,000 allocated for office building improvements. \$20,000 budgeted for stormwater system upgrades. Forklift item (\$10,000) removed

c. Adjustments to Balance Budget:

i. +\$5,000 added to revenue from miscellaneous sales. -\$2,500 each cut from contingency and repairs/maintenance. Budget balanced at \$726,000

d. Capital Equipment Reserve Fund:

i. Fund nearly depleted with \$22,717 remaining.

ii. The committee discussed reallocating funds to contingency or available capital cash

e. Dock Road Stabilization:

i. \$70,000 match required for FEMA grant added using reserve and contingency funds

f. Engineering & Inspection Costs:

i. \$50,000 added to the engineering line to accommodate potential sheet piling inspection

g. Capital Project Budget:

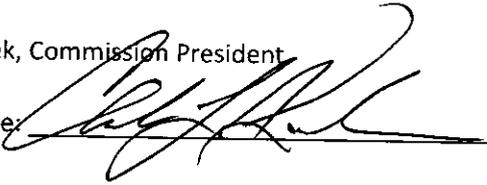
- i. Adjustments completed and reconciled. Total capital project requirements: \$3,711,196
- h. Tax Rate Approval:
 - i. Approved at \$3.591 per \$1,000 of assessed value. Passed committee vote unanimously.
- Budget Approval:
 - i. FY2025-2026 budget approved and recommended to the Port Commission 3.

Adjourn meeting - The meeting was adjourned at 8:15 pm.

Approved by:

Name: Clark Kocurek, Commission President

Date: 07/15/2025

President's Signature: 

Date: 8/19/2025