



PORT OF PORT ORFORD PORT COMMISSION

REGULAR MEETING

Minutes

FOR THE REGULAR MEETING TO BE HELD ON
TUESDAY, August 19, 2025 @ 6:00 PM

1. Call to Order - Called to order at 6:00 PM.

a. Roll Call

Commissioners present in-person:

Clark Kocurek, President
Aaron Ashdown, Vice President
Brett Webb, Commissioner
Pat Cox, Secretary/Treasurer
Scott Mecum, Commissioner

Guests present in-person:

Catherine Scobby, Port Administrator
Tom Calvanese, Port Revitalization Chair
Faith Townsend, Port Communications Coordinator
Aaron McKenzie, Fisherman
Philip Russum, Fisherman
Dana Ferguson, Pacific Dream Fish Buyer
Nick Borderlon, Fisherman
Wilson Thompson, Fisherman
Bud Shoemake, Revitalization Committee member

b. Declaration of potential conflicts of interest - none

2. Approval of Agenda

- a. *Commissioner **Ashdown** moved to approve the agenda as presented and was seconded by Commissioner **Cox**. Motion carried unanimously.*

3. Public Comment

- a. *Aaron McKenzie (F/V Lynoma) voiced support for installing a public/fishermen's co-op hoist and emphasized the critical need for ice to facilitate dock sales.*
b. *Philip Russum (F/V Crystal Sea) shared similar concerns to a public/fishermen's co-op hoist and ice, noting lost revenue without ice.*
c. *Dana Ferguson (Pacific Dream Seafood) voiced the need for saltwater flake ice and offered equipment.*
d. *Bud Shoemake (Revitalization Committee) supported a co-op hoist approach.*
e. *Nick Bordelon (F/V Lacie Belle) voiced support for public hoists, reliable ice supply, and a 24-hour available forklift to maintain competitiveness.*
f. *Wilson Thompson (F/V Fantasy) discussed potential ice solutions.*

4. Oral Reports

- a. Manager's Report – Catherine Scobby, Port Administrator
b. Redevelopment Report – Tom Calvanese, Redevelopment Committee Chair

5. Consent Agenda/Routine Business

- a. Acceptance of Financial Reports for July 2025
- b. Acceptance of Minutes for the Regular Meeting held on July 15, 2025
- c. Acceptance of Minutes for the Special Meeting held on July 10, 2025
- d. Acceptance of Minutes for the Special Meeting held on July 22, 2025
- e. Acceptance of Minutes for the Special Meeting held on August 5, 2025

*Commissioner **Cox** moved to approve the consent agenda with items 5b through 5e, while moving 5a to become item 6b. Commissioner **Mecum** seconded the motion, and the vote passed unanimously.*

6. Unfinished Business

- a. Rogue Credit Union Accounts - Guidance on Signers
 - i. Catherine Scobby reported requirements for updating account signers. Commissioners discussed the process for ensuring all signers provide ID within one week of approval.
- b. Financial Reports for July 2025
 - i. Catherine Scobby presented the July 2025 financials. Discussion focused on delinquent accounts receivable, collection strategies, and policy for required payment plans. *Commissioner **Ashdown** moved to approve financials. Commissioner **Webb** seconded. Roll call vote was unanimous.*

7. Action or Discussion Items/New Business (*Action May Occur*)

- a. Resolution No. 2024-02 - Rate adjustments to Dockage, Lifts, and Leases for 2025-2026
 - i. Commission discussed preparing a formal resolution for next meeting and directed staff to draft resolution reflecting CPI adjustment and lease corrections. Commissioner **Webb** declared a potential conflict of interest as a tenant impacted by the rate increase.
- b. Annual Payment Discount
 - i. Commission discussed potential discounts and deferred decision to next meeting.
- c. Dock Road Slope Stabilization RFP approval
 - i. Administrator Scobby confirmed legal review changes.
 - ii. *Commissioner **Ashdown** moved to approve the Dock Road Slope Stabilization RFP as revised and was seconded by Commissioner **Webb**. Motion carried unanimously.*
- d. Utility Hoist Installation Proposals - Port Orford Seafood Market Fishermen's Cooperative & Pacific Dream
 - i. Commission discussed concerns about private vs. public hoists, equitable access, and liability. No formal action taken, deferred until legal and insurance review has been completed.
- e. Revitalization Committee Ice Supply Recommendation
 - i. Commission discussed the recommendation presented by the Revitalization Committee. No formal action taken.

8. Commissioner Updates

- i. Commissioner Mecum discussed his investigation of utility hoists and reported that a luffing crane needs a hydraulic ram.
- ii. Commissioner Ashdown reported that on 8/4 BOEM rescinded their leasing schedule. He also noted that there were several conferences and training opportunities in the next month including the Oregon Infrastructure Summit, the Oregon Coast Economic Summit and an SDAO training.
- iii. Commissioner Cox noted the upcoming City Council presentation about the OSU field station.

9. Correspondence - none

10. Public Comment

- i. Wilson Thompson stressed the need for the Port to provide ice.
- ii. Calvin Prinkey testified about the need for a public hoist to prevent buyers from closing out access and to support the seafood market.

11. Future Agenda Items

- a. Maximum vessel size policy
- b. Financial workshop on accounts receivable, rate adjustment, and lift tracker data
- c. Ice provision strategy
- d. Legal review of public/private hoist partnerships

12. Executive Session - none

13. Adjournment and Confirmation of Next Regular Meeting – Meeting adjourned at 10:42 pm and the next meeting is scheduled for Tuesday, September 16 at 6:00 PM

Submitted by

Name: Catherine Scobby

Port Administrator

Date: 09/15/2025

Signature: 

Approved by

Name: Pat Cox

Date: 12-10-25