



PORT OF PORT ORFORD PORT COMMISSION

SPECIAL MEETING

Minutes

FOR THE SPECIAL MEETING TO BE HELD ON  
Friday, August 29, 2025 @ 6:00 PM

Port Orford City Hall Council Chambers, 555 W. 20th St., Port Orford & Via Teleconference (Google Meet)

1. **Call to Order - Called to order at 6:01 PM.**

a. Roll Call

Commissioners present in-person:

Clark Kocurek, President  
Aaron Ashdown, Vice President  
Brett Webb, Commissioner  
Pat Cox, Secretary/Treasurer  
Scott Mecum, Commissioner

Guests present in-person:

Catherine Scobby, Port Administrator  
Faith Townsend, Port Communications Coordinator  
Dave Foley (Port Orford Citizen)

b. Declaration of potential conflicts of interest - none

2. **Action or Discussion Items (Action May Occur)**

a. Crane Replacement Project - Change Order 004 (Electrical)

- i. Discussion focused on the proposed costs and the engineer's estimate. Concerns were raised over unclear scope and budget strain.
- ii. Commissioner **Ashdown** moved to decline Change Order Proposal COP4 due to insufficient information. Commissioner **Mecum** seconded the motion, and the vote passed unanimously.

b. Crane Replacement Project - Utility Hoist Relocation

- i. Discussion focused on the existing product hoist placement conflict with the new crane locations.
- ii. The Commission agreed to empower Administrator Scobby to manage relocation negotiations and scheduling with tenants.

3. **Adjournment and Confirmation of Next Meeting** – September 15, 2025. The meeting was adjourned at 7:38 PM.

Submitted by

Name: Catherine Scobby

Port Administrator

Date: 09/15/2025

Signature: \_\_\_\_\_

Approved by

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

12-11-2025