

PORT OF PORT ORFORD PORT COMMISSION

REGULAR MEETING

**Minutes**

FOR THE REGULAR MEETING TO BE HELD ON  
TUESDAY, October 21, 2025 @ 6:00 PM

Port Orford City Hall Council Chambers, 555 W. 20th St., Port Orford & Via Teleconference (Google Meet):

**1. Call to Order - Called to order at 6:05 PM.**

a. Roll Call

Commissioners present in-person:

Clark Kocurek, President

Aaron Ashdown, Vice President

Brett Webb, Commissioner

Pat Cox, Secretary/Treasurer

Scott Mecum, Commissioner

Staff present:

Catherine Scobby, Port Administrator

Faith Townsend, Communications Coordinator

Tom Calvanese, Revitalization Committee Chair

Hod Wells, Apex Companies

Pedro

b. Declaration of potential conflicts of interest - none

**2. Approval of Agenda**

- a. Commissioner **Mecum** moved to approve the agenda with the addition of item 7E. Motion was seconded by Commissioner **Webb**. Vote passed unanimously.

**3. Public Comment - none**

**4. Oral Reports**

- a. Manager's Report – Catherine Scobby, Port Administrator  
(Joined by Hod Wells, Structural Engineering Manager for Crane Project Update and Questions)
- b. Revitalization Report – Tom Calvanese, Revitalization Committee Chair
- i. An update was provided that crane installation was nearing completion, and the seawater system and slope stabilization projects are out to bid. The economic analysis project is awaiting the final contract from Business Oregon, and the Seafood Hub proposal received strong support. Additionally, the ETIPP project has submitted a microgrid planning proposal, and the committee recommends advanced planning for Site Plane 1.5 and a future Site Plan 2.0.

**5. Consent Agenda/Routine Business**

- a. Acceptance of Financial Reports for September 2025
- b. Acceptance of Minutes for the Regular Meeting held on September 15, 2025
- c. Acceptance of Minutes for the Special Meeting held on August 29, 2025
- d. Acceptance of Minutes for the Commission Workshop held on September 23, 2025
- e. Acceptance of Minutes for the Special Meeting held on October 13, 2025

**6. Unfinished Business - none**

**7. Action or Discussion Items/New Business (Action May Occur)**

- a. Surplus Policy
- b. Dock Road Slope Stabilization Selection Committee
  - i. Commissioners Mecum and Webb volunteered to be a part of the committee; additional expertise will be sought.
- c. Economic Analysis Contract Award
  - i. Commissioner Ashdown moved to approve BST & Associates' proposal contingent on funding and Commissioner Kocurek seconded the motion. Vote passed unanimously.
- d. Review Site Plan Recommendations from Revitalization Committee
- e. Rogue Credit Union Line of Credit Resolution 2025-05
  - i. Commissioner Ashdown moved to approve Resolution 2025-05, designating Commissioner Cox as signer, and was seconded by Commissioner Kocurek. Vote passed unanimously.

**8. Commissioner Updates**

- a. The discussion included legislative issues affecting ports, such as FEMA flood insurance and changes to the Port Revolving Loan Fund. Emphasis was placed on enhancing safety culture and addressing OSHA challenges.

**9. Correspondence - none**

**10. Public Comment**

- a. Wilson Thompson (F/V Fantasy) asked about dredging timeline, suggested an anonymous "card" system for tenant feedback on dock safety, and inquired about tenant input on new facility use agreement.

**11. Future Agenda Items**

- a. Appointment of new commission leadership following President Kocurek's resignation.
- b. Review of safety handbook, facility use agreements, and OSHA compliance strategy.
- c. Preparation for final site plan workshop.

**12. Executive Session - none**

**13. Adjournment and Confirmation of Next Regular Meeting – Tuesday, November 18, 2025 at 6 PM. The meeting adjourned at 9:45 PM.**

Submitted by

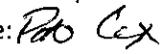
Name: Catherine Scobby

Port Administrator

Date: 11/18/2025

Signature: 

Approved by

Name: 

Date: 12-11-2025