

REVITALIZATION COMMITTEE MEETING

Port of Port Orford

Date: Tuesday, December 2, 2025

Time: 6:00 PM – 6:20 PM

Location: Port Orford Field Station, 444 Jackson St., Port Orford, OR 97465

Google Meet:

Video Call Link: <https://meet.google.com/nbg-oaga-nyf>

Dial In: +1 909-929-1590 PIN: 286785775

More Phone Numbers: <https://tel.meet/nbg-oaga-nyf?pin=3823847482726>

AGENDA

1. **CALL TO ORDER (6:00 PM)**
2. **BRIEF REVITALIZATION COMMITTEE UPDATE (6:02 PM)**
Status updates on current revitalization initiatives
3. **2026 MEETING SCHEDULE (6:07 PM)**
Review and approval of proposed 2026 meeting dates
4. **CAPITAL DEVELOPMENT PRIORITIES RECOMMENDATION (6:10 PM)**
 - A. **Capital Development Priorities**
Discussion and recommendation to Port Commission
 - B. **Infrastructure Priorities**
 - Natural Hazard Mitigation projects
 - Oregon Department of Transportation initiatives
 - Other infrastructure priorities
5. **ADJOURNMENT (6:20 PM)**

SEAWATER SYSTEM RFP REVIEW COMMITTEE MEETING

Port of Port Orford

Date: Tuesday, December 2, 2025

Time: 6:20 PM – 7:30 PM

Location: Port Orford Field Station, 444 Jackson St., Port Orford, OR 97465

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PURPOSE

To clarify and revise the Supplemental Seawater System RFP parameters to ensure specifications accurately reflect operational needs and enable competitive, responsive proposals.

AGENDA

1. CALL TO ORDER (6:20 PM)

- Welcome and introductions
- Review of meeting purpose and objectives

2. REVIEW OF CURRENT RFP STATUS (6:25 PM)

- Overview of existing RFP specifications
- Summary of questions received from potential bidders
- Discussion of areas requiring clarification

3. PRIMARY SYSTEM CAPACITY PARAMETERS (6:35 PM)

A. Total Volume Requirements

- Number of containers or equivalent volume to be supported
- Volume per container (gallons)
- Total system holding capacity calculation
- Peak simultaneous usage scenarios
- Consideration of current users vs. projected future demand

B. Flow Rate Specifications

- Minimum required flow rate (GPM)
- Peak demand flow rate (GPM)
- Distribution requirements to multiple users/totes/tanks
- Pressure requirements at delivery points
- Turnover rate requirements for water/product quality

4. BACKUP SYSTEM SPECIFICATIONS (6:50 PM)

- Need assessment for backup/reserve tank
- Backup tank volume requirements (if applicable)
- Emergency supply duration targets
- Integration with primary system
- Redundancy and fail-safe considerations

5. ADDITIONAL TECHNICAL CLARIFICATIONS (7:00 PM)

A. Water Quality Parameters

- Filtration requirements (if any)
- Temperature control needs
- Aeration/oxygenation specifications

B. System Configuration

- Intake location and method
- Distribution piping layout
- User connection points and accessibility
- Metering and monitoring capabilities

C. Operational Requirements

- Power supply specifications
- Maintenance access/diver access requirements
- System controls and automation level

D. Timeline and Phasing

- Required completion date
- Installation phasing relative to business operations
- Testing and commissioning requirements

6. INTEGRATION WITH FUTURE HIGH-CAPACITY SYSTEM (7:10 PM)

- How supplemental system will function as backup
- Interface requirements with planned high-capacity system
- Considerations for long-term operational flexibility

7. RFP REVISIONS AND NEXT STEPS (7:20 PM)

- Summary of agreed-upon parameter changes
- Timeline for revised RFP publication
- Plan for communicating changes to potential bidders
- Questions period

8. ADJOURNMENT (7:30 PM)

REFERENCE MATERIALS

- Current Supplemental Seawater System RFP
- Questions received from potential bidders/responses
- Specifications for existing fish totes/tanks/holding systems
- Notes on current and projected seawater user needs

COMMITTEE MEMBERS

Please confirm attendance by November 29, 2025

*For questions contact: Catherine Scobby, Port Administrator
Port of Port Orford*