



PORT OF PORT ORFORD PORT COMMISSION

REGULAR MEETING

Agenda

FOR THE REGULAR MEETING TO BE HELD ON
TUESDAY, March 17, 2026 @ 6:00 PM

Port Orford City Hall, 555 20th St., Port Orford & Via Teleconference (Google Meet):

Regular Port Commission Meeting
Tuesday, March 17 · 6:00 – 8:00pm
Google Meet joining info
Video call link: <https://meet.google.com/vjx-frzf-tpr>
Or dial: (US) +1 720-465-2188 PIN: 576 664 782#
More phone numbers: <https://tel.meet/vjx-frzf-tpr?pin=3319483728105>

Reasonable efforts will be made to assist and accommodate individuals with disabilities.
Please contact Port Administrator, Catherine Scobby, at (541) 332-7121 to request assistance.

1. Call to Order

- a. Roll Call
- b. Declaration of potential conflicts of interest

2. Approval of Agenda

3. Public Comment

Persons desiring to address the Port Commission are requested to identify themselves, state their place of residence, and limit their time to 5 minutes.

4. Oral Reports

- a. Manager's Report – Catherine Scobby, Port Administrator
- b. Revitalization Report – Tom Calvanese, Revitalization Committee Chair

5. Consent Agenda/Routine Business

The Chair will ask commissioners what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to New Business. After any items have been moved, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection.

- a. Acceptance of Financial Reports for February 2026
- b. Acceptance of Minutes for the Regular Meeting held on February 17, 2026
- c. Acceptance of Minutes for the Special Meeting held on February 24, 2026
- d. Acceptance of Minutes for the Workshop held on March 5, 2026

6. Unfinished Business

- a. Update on Discussion of Employee Benefit Administration
- b. Discussion of OSHA Questions

7. Action or Discussion Items/New Business (*Action May Occur*)

- a. Appoint Budget Officer & Budget Committee
- b. Acceptance of Budget Calendar
- c. Grant Writing Contract w/ Capa Blanco Marine, LLC

d. New Logo Design Presentation - Faith Townsend, Communications Coordinator

8. Commissioner Updates

9. Correspondence

10. Public Comment

Persons desiring to address the Port Commission are requested to identify themselves, state their place of residence and limit their time to 5 minutes.

11. Future Agenda Items

12. Executive Session

13. Adjournment and Confirmation of Next Regular Meeting – Tuesday, April 21, 2026, at 6 pm