

PORT OF PORT ORFORD PORT COMMISSION

REGULAR MEETING

Minutes

FOR THE REGULAR MEETING TO BE HELD ON
TUESDAY, January 20, 2026 @ 6:00 PM

Port Orford City Hall, 555 20th St., Port Orford & Via Teleconference (Google Meet):

1. Call to Order - The meeting was called to order at 6:32 PM.

a. Roll Call

Commissioners present:

Aaron Ashdown, President
Brett Webb, Commissioner
Pat Cox, Secretary/Treasurer
Scott Mecum, Commissioner

Commissioners absent:

Clark Kocurek, Commissioner

b. Declaration of potential conflicts of interest

- i. Commissioner Mecum declared a potential conflict of interest on item 7c ii.

2. Approval of Agenda

a. Commissioner Mecum moved to approve the agenda with the following amendments:

- i. Item 4c has been changed to invited guest Rick Goche. Item 7c v. was added for the South Coast Tours lease approval. Item 7d was added to discuss drafting a letter of concern to the ODFW Commission regarding changes to the Dungeness Crab Fishery.

b. Commissioner Cox seconded the motion, and the vote passed unanimously.

3. Public Comment

- a. Phillip Russum (F/V Crystal Sea) expressed concern over the Port's lack of decision about ice and stated that the Port is running out of time to obtain a solution.

4. Oral Reports

a. Manager's Report – Catherine Scobby, Port Administrator

- i. The Port Administrator reported that the Port continues to make safety improvements, catch up on maintenance, secure funding, and work to fix the issue with the south crane. ASCOM is scheduled to repair the crane in mid-February, and the Port is exploring options for implementing an app for completing crane inspections. Many revitalization and financial projects are moving forward, including the Dock Road Slope Stability Assessment and the Economic Analysis. Additionally, the Ordinance Reconciliation intern has started, and Oregon SeaGrant is placing an intern with the Port over the summer.

b. Revitalization Report – Tom Calvanese, Revitalization Committee Chair

- i. The Revitalization Committee reported that many projects are currently underway or have been completed. The ETIPP project is still underway and is currently in the deep dive phase, with more to be reported soon. The Port is still awaiting the notice of award for the MARAD proposal and is currently resubmitting the application, in addition to submitting a BUILD application for the Seafood Hub. Lastly, the committee will host three community workshops this year, with the first on March 3rd.

- c. Invited Guest - Rick Goche
 - i. Rick Goche presented on the creation of specialized workforce training for high schools, community colleges, and employee training programs for live seafood holding. He expressed interest in partnering with the Port to develop an on-site training system for local students.

5. Consent Agenda/Routine Business

- a. Acceptance of Financial Reports for December 2025
- b. Acceptance of Minutes for the Regular Meeting held on December 9, 2025
 - i. Commissioner Webb motioned to move item 5a to become 7e. Commissioner Cox moved to approve item 5b and was seconded by Commissioner Mecum. Vote passed unanimously.

6. Unfinished Business - none

7. Action or Discussion Items/New Business (Action May Occur)

- a. Capital Improvement Priorities
 - i. Ice Machine
 - ii. Commissioner Webb moved to approve the Capital Improvement Priorities for 2026 after removing the column labeled "Priorities". Commissioner Cox seconded the motion, and the vote passed unanimously.
- b. Seawater System RFP
 - i. The commission decided to table this discussion for a special meeting on the 27th.
- c. Lease Approval
 - i. California Shellfish
 - ii. NorCal Seafood
 - iii. Fisherman's Cooperative
 - iv. ORKA Lease
 - v. South Coast Tours
 - vi. Commissioner Cox moved to approve all 2026 leases with current rates. Commissioner Webb seconded the motion, and the vote passed unanimously.
- d. Letter of Concern to ODFW Commission regarding Dungeness Crab Regulation Changes
 - i. The commission decided to table this discussion for a special meeting on the 27th.
- e. Acceptance of Financial Reports for December 2025
 - i. Commissioner Webb moved to approve the December 2025 financial reports, and Commissioner Cox seconded the motion. Vote passed unanimously.

8. Commissioner Updates

- a. Commissioner Mecum reported his concerns on general dock maintenance, dock drainage, and liability.
- b. Commissioner Cox noted that the payment dropbox for overnight parking was missing.
- c. Commissioner Ashdown reported his desire to see the Port support the Cape Blanco Lighthouse.

9. Correspondence - none

10. Public Comment - none

11. Future Agenda Items

12. Executive Session

Port administrator performance review pursuant to ORS 192.660(2)(i) was postponed to the special meeting on January 27, 2026.

13. Adjournment and Confirmation of Next Regular Meeting – The meeting adjourned at 9:57 PM and the next regular meeting is scheduled for Tuesday, February 17, 2026.

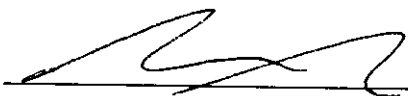
Submitted by

Name: Catherine Scobby

Port Administrator

Date: 02/17/2026

President's Signature:



Approved by

Name: Aaron Ashdown

Title: Commission President

Date:

6/2/26