

PORT OF PORT ORFORD PORT COMMISSION

REGULAR MEETING

Minutes

FOR THE REGULAR MEETING TO BE HELD ON
TUESDAY, February 17, 2026 @ 6:00 PM

Port Orford City Hall, 555 20th St., Port Orford & Via Teleconference (Google Meet):

1. Call to Order - The meeting was called to order at 6:05 PM.

a. Roll Call

Commissioners present:

Aaron Ashdown, President

Brett Webb, Commissioner

Pat Cox, Secretary/Treasurer

Scott Mecum, Commissioner

Commissioners absent:

Clark Kocurek, Commissioner

b. Declaration of potential conflicts of interest

- i. Commissioner Cox declared a potential conflict of interest for item 7a due to his work at the Port during the period covered by the audit.

2. Approval of Agenda

- a. Commissioner Webb moves to approve the agenda with the amendments: item 7a is moved to 4a, and item 7d becomes 4d. The motion was seconded by Commissioner Cox. Vote passed unanimously.

3. Public Comment - none

4. Oral Reports

a. FY 24 Audit Report - Signe Grimstad

- i. Commissioner Webb moved to accept the FY 24 audit as prepared, and Commissioner Mecum seconded the motion. Vote passed unanimously.

b. Ordinance Reconciliation Discussion

- i. The Port Commission decided to hold an ordinance workshop; no formal action was taken.

c. Manager's Report – Catherine Scobby, Port Administrator

- i. Catherine provided a comprehensive update to the commission regarding the current status of the cranes, ongoing OSHA requests, follow-up activities related to the seawater system RFP, recent site visits conducted with interested bidders, as well as the initial planning stages and considerations for the budget of the upcoming fiscal year.

d. Invited Guest - Brian Winningham, BST Associates

- i. Brian provided early insight into the Port's financials and the project's goals of understanding where the Port currently stands and potential plans for future growth.

e. Revitalization Report – Tom Calvanese, Revitalization Committee Chair

- i. Tom discussed how workshops now focus on collaboration among multiple active projects and gave brief updates on each project's status.

5. Consent Agenda/Routine Business

- a. Acceptance of Financial Reports for January 2026
- b. Acceptance of Minutes for the Regular Meeting held on January 20, 2026
- c. Acceptance of Minutes for the Special Meeting held on January 27, 2026
 - i. Commissioner Webb moved to accept the consent agenda as written, and Commissioner Cox seconded the motion. Vote passed unanimously.

6. Unfinished Business - none

7. Action or Discussion Items/New Business (Action May Occur)

- a. Crane Project Close Out
 - i. Bergerson Change Order 011 & 012
 1. Commissioner Webb moved to approve Bergerson Change Order 011 & 012 payment as presented, and Commissioner Mecum seconded the motion. Vote passed unanimously.
 - ii. ASCOM Final Invoice
 1. Port Commission directed staff to continue negotiations with ASCOM; no formal action taken.
 - iii. APEX Final Billings
 1. Port Commission directed staff to continue exploring options; no formal action taken.
- b. Ice Machine Procurement Authorization
 - i. The Port Commission decided to hold a special meeting on February 24th to review all three presented quotes and continue the discussion.

8. Commissioner Updates

- a. Commissioner Webb continued to express concern about the ODFW crab petition.
- b. Commissioner Ashdown discussed recreational immunity laws related to liability for the Port.

9. Correspondence - none

10. Public Comment

- a. *Wilson Thompson (F/V Fantasy)* expressed concerns about the ice machine, offered insight for answering OSHA's current questions, and offered support for the letter that the Port submitted as testimony for the ODFW crab petition.
- b. *Darrin Faris (Port Staff)* noted that Oregon Cable is no longer splicing lines for lifting boats and asked whether the Port can accept straps. He additionally noted concern regarding the payment for APEX.

11. Future Agenda Items

12. Executive Session - none


13. Adjournment and Confirmation of Next Regular Meeting – Tuesday, March 17, 2026, at 6 PM. The meeting was adjourned at 10:03 PM.

Submitted by

Name: Catherine Scobby

Port Administrator

Date: 03/17/2026

President's Signature: 

Approved by

Name: *Aaron Ashdown*

Title: *Commissioner President*

Date: *6/2/26*